

# Hil-Mar Lodge Grounds Usage Agreement

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Event Date: \_\_\_\_\_ Time: \_\_\_\_\_ to \_\_\_\_\_

Name/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Deposit Paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_ Canopy Size/#: \_\_\_\_\_

Number Attending Event: \_\_\_\_\_ Number of Invitations Given: \_\_\_\_\_

## **\*\*Alcoholic Beverages Require you to get a State Permit\*\***

(Note: getting a State Permit takes approx. 2 weeks, do not delay)

**\*\*We also require an Insurance Certificate for the day\*\***

Alcoholic Beverages will be served: Yes  No

\* I understand that if YES is checked, only non-see through cups are to be used for all alcoholic beverages & glass containers are not allowed.

\* I understand that if NO is checked, and management determines that alcohol has been served, all alcohol will be confiscated and the whole party may be asked to leave the property.

\* I understand that the Alcoholic drinks allowed are: beer & wine only.

State Permit to Serve Alcohol Received: Yes  No

Insurance Certificate Received: Yes  No

\* I understand that Both of the above forms must be received in order for my party to have alcoholic drinks

Private Caterer Used: \_\_\_\_\_

Family Will Bring Food: \_\_\_\_\_ Grill Usage: \_\_\_\_\_

Special Arrangements: \_\_\_\_\_

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As renters of Hil-Mar Lodge's property, we agree to protect, indemnify, and hold harmless the Hil-Mar Lodge, Inc. from any and all damage, cost, loss, and/or injury arising from and including, but not limited to, the use or consumption of alcoholic beverages. We agree to protect, indemnify, and hold harmless the Hil-Mar Lodge, Inc. from any and all claims, costs, or expenses that arise from any accident or other occurrence on or about the premises, causing injury and or damage to any person and or property.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Hil-Mar Lodge, Inc. Administrator: \_\_\_\_\_

## Hil-Mar Lodge Usage Information

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Groups or individuals wanting to use the Hil-Mar Lodge grounds may check availability of canopy rentals by calling 496-4869. To make a reservation for the Hil-Mar Lodge grounds please fill out our Usage Agreement and return it to Hil-Mar Lodge along with your deposit or full payment if you are within the 2 weeks prior to the date.

### Hil-Mar Lodge Usage Rates

- \$175 Small Canopy Usage (up to 20 people), \$7 per person thereafter
- \$350 Medium Canopy Usage (up to 40 people), \$7 per person thereafter
- \$525 Large Canopy Usage (up to 60 people), \$7 per person thereafter
- \$30.00/ hour for each additional hour after closing
- \$40.00 returned check fee

**(Checks only accepted for Deposit/Balance to be paid by cash or credit card)**

Payment should be made as soon as possible in order to insure your reservation

- Deposit of \$100.00 accepted at time of reservation
- Payment in full due 2 weeks prior to party date
- Must provide notice of cancellation 2 weeks prior to party in order for a full refund (payments made by credit card are subject to fees deducted)
- If notice is given less than 2 weeks, a cancellation fee of \$40 will be imposed

Please remember:

- Give notice for any changes to your reservation
- Keep and leave the grounds clean
- You will be held responsible for any and all damages
- Adhere to all rules and regulations in the agreement

### Restrictions of the Hil-Mar Lodge grounds

- Parties are not exclusive; we are open to the public
- Usage of the grounds will be arranged as the schedule allows
- **All buildings are “smoke free”**
- All music and sound systems - the grounds are located in a residential neighborhood remember to **keep the music volume down**, they must also be turned off at **6pm**

I understand and agree to abide by all the rules of Hil-Mar Lodge  
I received a detailed description of what is included in the pricing

